INFORMATION PACKET

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The Grid A working draft of Council Meeting Agendas

August 6, 2019 Councilmembers Absent:

August 6, 2019 Councilmembers Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is not on Consent					
Pre-Meeting: LifeSteps Property Management - Part 1					
Pre-Meeting: Sole Source Purchase of 2 Mowers					
Pre-Meeting: NCSD MOU					
Tentative - Bright Spot - Casper Youth Baseball					
Establish August 20, 2019 as Public Hearing Date for Consideration of an Ordinance Approving the City-initiated Annexation of the Green Valley Mobile Home Park, Comprising 14-Acres, More or Less, Located at 2760 South Robertson Road.	С				
Establish August 20, 2019 as Public Hearing Date for Adoption of Fiscal Year 2020 Budget Amendment.	С				
Establish September 17, 2019 as Public Hearing Date for Consideration of Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to Determine if the Annexation of the Green Valley Mobile Home Park, Complies with W.S. 15-1-402.	С				
Public Hearing: Rezone of Lots 25-26, Block 8, East Burlington Addition, From M-1 (Limited Industrial) and C-2 (General Business), to Entirely C-2 (General Business), Located at 442 North Lennox.		N			
Public Hearing: Zone Change of the Former North Casper Elementary School, on Lots 51-69 and 151-169, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, and Vacated alley Adjacent to Lots 51 through 64 and Lots 151 through 164, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, being also described as the North 350 Feet of the alley within Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, from Ed (Educational District) zoning to C-2 (General Business), located at 1014 Glenarm Street.		N			
Public Hearing: Amendments to Casper Municipal Code Chapter 10.72 - Article I Parades.		N			
Public Hearing: Amending Chapter 8.04 – Businesses Affecting Public Health of the Casper Municipal Code.		N			
3rd Reading: Amending Section 17.12.124 of the Casper Municipal Code Pertaining to Wireless Communication Facilities			N		
3rd Reading: Amending Subparagraphs 10.36.031(D)(2)(b)(ii), (iv) and (v) of the Casper Municipal Code Regarding Mobile Vendor Parking.			N		
Rescinding Resolution No. 18-259 and Authorizing a new Resolution for the Event Policy Guide as Revised.				N	

Authorizing the City of Casper to join the State of Wyoming's Group Insurance as of January 1, 2020.	С	
Authorizing the Purchase of Two Paratransit Buses for use in the City's Transit System From Creative Bus Sales in an Amount of \$149,182 and Options to Purchase two Additional, Identical Vehicles Over the Next Four (4) Years.	С	
Initiating the Annexation of Multiple Unincorporated Properties Located Generally West of South Poplar Street, and South of SW Wyoming Boulevard, in the South Garden Creek Acres Addition and South Garden Creek Acres No. 2 Addition.	С	
Initiating the Annexation of Multiple Unincorporated Properties Located Generally East of Robertson Road, North of the Robertson Road Bridge, and South of the Green Valley Mobile Home Park at 2760 South Robertson Road.	С	
Authorizing a Contract with Venture Technologies to Upgrade the Existing 911 Phone System and Provide Five Year Maintenance Coverage on Software and Hardware.	С	
Authorizing the Filing of Applications with the Federal Transit Administration for Federal Transportation Assistance Authorized by 49 U.S.C. Chapter 53, Title 23 United States Code, and Other Federal Statutes Administered by the Federal Transit Administration.	С	
Authorizing the Release of Local Assessment District Lien on the Properties Listed on the Exhibit Dated July 8, 2019.	С	
Authorizing the Release of Demolition Lien on the Properties Listed on the Exhibit Dated July 9, 2019.	С	
Authorizing an Agreement for Public Safety Dispatching and Enhanced 911 Service with the Town of Mills, Midwest, Evansville; Natrona County; and the Natrona County Fire Protection District.	С	
Authorizing the Approval of the Credit Card Merchant Processor Contract with Valli Information System.	С	
Acknowledge a Name Change for Restaurant Liquor License No. 31 from Himalayan Indian Cuisine, LLC to Himalayan Cuisine, LLC, located at 232 East 2nd Street.		С
Authorizing the Purchase of One (1) New Four Wheel Steering Street Sweeper, from Hardline Equipment Company, Commerce City, Colorado, in the Total Amount of \$269,332, for Use by the Solid Waste Division of the Public Services Department.		С
Appointment of Dr. A. Christie Nelson to the Casper Natrona County Health Department Board.		С
Executive Session: Personnel and Property Acquisition		

August 13, 2019 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotte d Time	Begin Time	
Recommendations = Information Only, Move Forward for App	roval, Direction Requested	LI	Time	
Council Meeting Follow-up		5 min	4:30	
Code of Ethics (John Henley - Memo Due)	Direction Requested	40 min	4:35	
Wayfinding Plan (Liz Becher - Memo Due)	Direction Requested	20 min	5:15	
Budget Amendment (Tom Pitlick - Memo Due)	Move Forward for Approval	20 min	5:35	
Re-allocation of 1%#15 for Waste Water Treatment Plant	Direction Requested	5 min	5:55	
Visit Casper (Brook Kaufman - Memo Due)		20 min	6:00	
Agenda Setting		20 min	6:20	
Legislative Review		10 min	6:40	
Council Around the Table		10 min	6:50	
Approximate Ending Time:				

August 20, 2019 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is not on Consent					
Pre- Meeting Property Management LifeSteps Phase II					
Establish September 3, 2019 as Public Hearing Date for Consideration of an Ordinance Approving a Vacation and Replat Creating Johnny J's Addition, a Subdivision Agreement, and a Zone Change of Said Addition to C-2 (General Business), Located at 1705 East 2nd Street.	С				
Establish September 3, 2019 as Public Hearing Date for Consideration of Demolition Report and Levying Lien Against Real Property Located at 1129 East C Street.	С				
Establish September 17, 2019 as Public Hearing Date for Consideration of Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to Determine if the Annexation of the Green Valley Mobile Home Park, Complies with W.S. 15-1-402.	С				
Public Hearing: Adoption of Fiscal Year 2020 Budget Amendment.		N			
Public Hearing: Consideration of an Ordinance Approving the City-initiatied Annexation of the Green Valley Mobile Home Park, Comprising 14-Acres, More or Less, Located at 2760 South Robertson Road		N			
Public Hearing: New Microbrewery Liquor License No. 6 for Oil City Beer, LLC, d/b/a Oil City Beer Located at 4155 Legion Lane Units 4 & 6.		N			
2nd Reading: Rezone of Lots 25-26, Block 8, East Burlington Addition, From M-1 (Limited Industrial) and C-2 (General Business), to Entirely C-2 (General Business), Located at 442 North Lennox.			N		

2nd Reading: Zone Change of the Former North Casper Elementary School, on Lots 51-69 and 151-169, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, and Vacated alley Adjacent to Lots 51 through 64 and Lots 151 through 164, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, being also described as the North 350 Feet of the alley within Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, from Ed (Educational District) zoning to C-2 (General Business), located at 1014 Glenarm Street.	N		
Rescinding Resolution Number 17-207, and Adopting Revised Historic Preservation Program Rules and Regulations for the City of Casper, Wyoming.		С	
License Agreement with Visionary Broadband		С	
Authorizing an Amended License Agreement with Jeff McDonald for Maintenance of a Deck within City-owned property.		С	
Authorizing a Procurement Agreement with DC Frost Associates, Inc., in the Amount of \$40,248.48, for 18 Wiper Kits and Associated Parts to be Used on the Ultra Violet Disinfection System at the Sam H. Hobbs Wastewater Treatment Plant.		С	
Authorizing Amendment No. 1 to the Procurement Agreement with DC Frost Associates, Inc. Authorizing Revocable License Agreement with the Town of Evansville for Watermains Across City-Owned Property.		С	
Authorizing a Professional Services Agreement with Golder Associates, in the Amount of , for Preparation of a Permit Amendment for the Casper Regional Landfill.		С	

August 27, 2019 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotte d Time	Begin Time
Recommendations = Information Only, Move Forward for App	oroval, Direction Requeste	d	
Council Meeting Follow-up		5 min	4:30
Health Department Discussion	Information Only	20 min	4:35
Arborist Licensing	Direction Requested	20 min	4:55
text Sensitive Agreements with WYDOT on Poplar St Bridge Move Forward for Approval		20 min	5:15
Meadowlark Park	Direction Requested	20 min	5:35
Goodstein Lot Lease (Long Term Plan)	Move Forward for Approval	30 min	5:55
WAM Video - Open Meetings Law		10 min	6:25
Agenda Setting		20 min	6:35
Legislative Review		10 min	6:55
Council Around the Table		10 min	7:05
	Approximate Endi	ng Time:	7:15

September 3, 2019 Councilmembers Absent:

September 5, 2017 Councilmembers Absent.					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is not on Consent		•			
Public Hearing: Approving a Vacation and Replat Creating Johnny J's Addition, a Subdivision Agreement, and a Zone Change of Said Addition to C-2 (General Business), Located at 1705 East 2nd Street.		N			
Public Hearing: Demolition Report and Levying Lien Against Real Property Located at 1129 East C Street.		N			
3rd Reading: Rezone of Lots 25-26, Block 8, East Burlington Addition, From M-1 (Limited Industrial) and C-2 (General Business), to Entirely C-2 (General Business), Located at 442 North Lennox.			N		
3rd Reading: Zone Change of the Former North Casper Elementary School, on Lots 51-69 and 151-169, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, and Vacated alley Adjacent to Lots 51 through 64 and Lots 151 through 164, Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, being also described as the North 350 Feet of the alley within Block 29, North Casper Addition to the City of Casper, Natrona County, Wyoming, from Ed (Educational District) zoning to C-2 (General Business), located at 1014 Glenarm Street.			N		
2nd Reading: Approving the City-initiatied Annexation of the Green Valley Mobile Home Park, Comprising 14-Acres, More or Less, Located at 2760 South Robertson Road					

September 10, 2019 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotte d Time	Begin Time		
Recommendations = Information Only, Move Forward for Approval, Direction Requested					
Council Meeting Follow-up		5 min	4:30		
Agenda Setting		20 min			
Legislative Review		10 min			
Council Around the Table		10 min			
Approximate Ending Time:					

September 17, 2019 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is not on Consent				, ,	
Establish October 1, 2019 as the Public Hearing Date for Consideration of A Resolution Rescinding Resolution Number 17-207, and Adopting Revised Historic Preservation Program Rules and Regulations for the City of Casper.	С				
3rd Reading Ordinance and Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to Determine if the Annexation of the Green Valley Mobile Home Park, Complies with W.S. 15-1-402.		N	N		
3rd Reading: Approving the City-initiatied Annexation of the Green Valley Mobile Home Park, Comprising 14-Acres, More or Less, Located at 2760 South Robertson Road			N		

September 24, 2019 Councilmembers Absent:

Work Cossion Mosting Agondo Itams	Recommendation	Allotte	Begin	
Work Session Meeting Agenda Items	Recommendation	d Time	Time	
Recommendations = Information Only, Move Forward for Approval, Direction Requested				
Council Meeting Follow-up		5 min	4:30	
Agenda Setting		20 min		
Legislative Review		10 min		
Council Around the Table		10 min		
Approximate Ending Time:				



August 2019

WYOM	I N G		Subt 2			
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				7:00p-Youth Empowerment (Pacheco)	2	3
4	5.500 p.m CNFR (Walsh, Freel) 4:30p-Council Meeting Ward III Interviews	6:00p-Council Meeting	7 11:30a-Drug Court (Huber) 1:00p-Civil Service Commission (None) 5:30p-Platte River Restoration Advisory Committee (Pacheco)	7:00a-CAEDA (Powell) 4:30p-Leisure Services Board (Huber) 7:00p-Youth Empowerment (Pacheco)	9 11:30a-Chamber Coordination/ Infoshare (None)	10
11	8:30a-Historic Preservation (Bates)	13 4:30p-Council Work Session	11:30a-DDA (Powell) (Nov, Jan, Mar, May, Jul, Sep) 4:30p-Amoco Re- use JPB Annual Meeting (Hopkins)	7:00p-Youth Empowerment (Pacheco)	16	17
18	19	20 11:30a-Regional Water JPB (Walsh, Powell, Huber, Freel) 4:00p-Chamber of Commerce (Bates) 6:00p-Council Meeting	21	7:30a-Mayor/ Commissioner (Rotates) 11:00a-Housing Authority (Bates) 4:00p-Contractors' Licensing Board (Lut 5:30p-City County Board of Health (Bate 6:00p-Planning & Zoning (Hopkins) 7:00p-Youth Empowerment (Pacheco)	·	24
25	26 12:30p-Senior Services (Pacheco) 2:00p-CATC (Johnson) 4:00p-OYD Advisory Committee (Hopkins, Freel)	27 11:30a-Travel & Tourism (Johnson, Freel) 4:30p-Council Work Session	7:00a-CPU Advisory Board (Bates) 11:30p-NIC (None) 1:00p-Civil Service Commission (None) 5:15p-CAP (None)	7:00p-Youth Empowerment (Pacheco)	30	31

CONTRACT FOR PROFESSIONAL SERVICES

between the

CITY OF CASPER

and

CASPER AMATEUR HOCKEY CLUB, INC.

WHEREAS, City is authorized to contract with private entities to advertise the resources of Casper, Wyoming, pursuant to Wyoming State Statutes 15-1-111; and,

WHEREAS, City desires to engage Contractor to render certain professional services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, and subject to the reservations described herein, the parties agree as follows:

1. OBLIGATIONS OF CONTRACTOR:

Contractor will represent, promote, and advertise the resources of the City.

2. PROVISION OF SERVICES:

Contractor hereby agrees to provide the following services to the Casper community:

 Host weekend hockey events including tournaments, league games, camps, tryouts, and similar activities.

3. PAYMENT:

- A. In consideration of this Contract, City agrees to pay, in cash funds, up to a total amount of Two Thousand Seven Hundred Fourteen Dollars and Twenty-Nine Cents (\$2,714.29). Payment shall be made upon submission of an original invoice and receipts invoicing expenses for services rendered during the period for which payment is requested.
- B. City shall provide the use of certain facilities at a discount. City shall therefore provide the facilities described on the attached worksheet (Exhibit A) with the reduced amount of Five Thousand Dollars (\$5,000.00), and City will bill Contractor for the remainder of this amount. Contractor acknowledges that this Contract does not constitute a reservation of the specified services. It is the responsibility of Contractor to contact the appropriate City department(s) to make the reservations and other necessary arrangements for these services.

4. EFFECTIVE DATE/TERMINATION:

This Contract shall be effective as of July 1, 2019, and shall continue until June 30, 2020, at which time this Contract shall terminate.

5. REPORTS AND ACCOUNTING:

Contractor agrees that it will prepare and submit the Community Promotions FY2020 Final Report (Exhibit B) to City within thirty (30) days of the conclusion of the event funded under this Contract. Contractor understands that if this final report is not submitted to the City at the time of next year's application, future funding will not be provided.

6. INSURANCE:

Contractor shall procure comprehensive general liability insurance in an amount not less than \$500,000 per occurrence. Said insurance shall be underwritten by an insurance company authorized to do business within the State of Wyoming, and shall be in a form acceptable to the City.

7. <u>INDEMNIFICATION</u>:

Contractor shall indemnify and hold harmless City against any and all damages to property, or injuries to or death of any person(s), and shall defend, indemnify and hold City harmless in proceedings of any nature or kind, including Workers' Compensation claims of or by anyone whomsoever, in any way resulting from, or arising out of, the operations in connection herewith.

8. PAYMENT OF DEBTS:

Contractor agrees to promptly pay, as they become due, all claims, debts and charges, which it may incur as a result of the program(s) herein contained, and shall hold and save the City harmless from any such claims and debts.

9. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

APPROVED AS TO FORM: $\int_{I_2} \int \mathcal{V} \mathcal{C}$

ATTEST:

Fleur D. Tremel City Clerk CITY OF CASPER, WYOMING A Municipal Corporation

J. Carter Napier City Manager

CASPER AMATEUR HOCKEY CLUB, INC.

Signed

Printed Name

Title

Exhibit A

Organization Name	Event Name	Facilities Result
CASPER AMATEUR HOCKEY CLUB, INC.	Season Events 7/01/19- 6/30/20	\$5,000.00

Facilities/In-Kind Services:

Service or Facility	Amount	Total Unit Price Without \$5,000.00 Reduction
Ice Arena per hour registered group	184 hrs	\$25,300.00

From: Roehr, Mary [mailto:Mary.Roehr@charter.com]

Sent: Monday, July 29, 2019 9:55 PM

Subject: Charter Communications – Upcoming Changes

Good Evening.

At Charter, locally known as Spectrum, we continue to enhance our services, offer more entertainment choices, and deliver the best value to our customers. Like every business, periodically Charter reviews its pricing and makes occasional price adjustments. As a result, customers will be notified of the following price adjustments through bill messaging. Effective on or after September 10, 2019, pricing will be adjusted for **unreturned equipment** as follows:

Rate Card Description	Current Rate	New Rate	Notes
Spectrum Receiver	\$123	\$103	A \$20 reduction in rate
CableCARD™	\$22	\$20	A \$2 reduction in rate

We remain committed to providing an excellent experience for our customers, in your community and in each of the communities we serve. If you have any questions about these rate adjustments, please feel free to contact me at 406-671-7956 or mary.roehr@charter.com.

Sincerely,

Mary Roehr



Mary Roehr | Director, Government Affairs, Colorado, Montana, Wyoming | C: 406-671-7956 951 W. Custer Ave. | Helena, MT 59601

From: Kerry Lloyd, Climb Wyoming [mailto:kerry@climbwyoming.org]

Sent: Tuesday, July 30, 2019 7:23 AM

To: Renee Jordan-Smith <rjordansmith@casperwy.gov>

Subject: Driving for Change...and Other Stories You Make Possible





Behind the Scenes: Women in Wyoming

A groundbreaking multimedia project captures inspring (grab your tissues!) audio and imagery of Climb graduates and staff.





Grad's Perseverance Pays Off in the Trucking Industry

In addition to life behind the wheel of a powerful semi that has 18 wheels and can haul 80,000 pounds, Rachael says she's also getting used to a bigger paycheck these days.





Survival Tools: Our Brains at Work

When it comes to our brain's ability to handle life's ups and downs, Climb participants are showing significant strides by accessing mental tools they already have within them.





Video: Driving for Change

As Wyoming faces a serious shortage in commercial drivers, Climb runs several CDL trainings. Watch what it takes to learn all the parts of a truck...and then hit the open road.





What's a Gift that Keeps on Giving?

Hint: It happens every month...and makes it super easy and convenient for you to have a huge impact on Wyoming's most vulnerable families.

GIVE MONTHLY



Privacy Policy | Unsubscribe

Climb Wyoming
1001 West 31st Street, Cheyenne, WY 82001

From: Justin Schilling [mailto:jschilling@wyomuni.org]

Sent: Friday, July 26, 2019 5:17 PM

To: Renee Jordan-Smith <rjordansmith@casperwy.gov>

Subject: Word from WAM - WyoLotto Distribution, NLC City Summit, Capitol Opening, Wyoming

Women's Council, Interim Committee Schedule, Trivia!



Word from WAM!

A Weekly Message

WyoLotto City and Town June Distribution Report

Attached is the breakdown of the Lottery distribution to Cities and Towns for June 2019 courtesy of the Wyoming Treasurer's Office.

Click here to see your community's share.



NLC City Summit Coming to San Antonio





AN UNMATCHED EVENT FOR LOCAL LEADERS

CITYSUMMIT.NLC.ORG

Wyoming Capitol Ribbon Cutting and WAM Celebration Lunch



Thanks to All Those Who Joined WAM to Celebrate

Thousands of
Wyoming citizens
descended on
Cheyenne on
Wednesday, June
10th to get a
glimpse of the
completely
renovated Wyoming
Capitol Building.
She is a beauty
once again, and a
source of pride for
our great state.

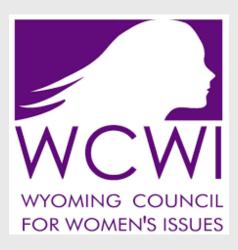


From Left - Former WAM Executive Directors
George Parks and Rick Kaysen, Diane Kaysen and
Jean Parks.

Wyoming Council for Women's Issues Accepting Nominations for Woman Entrepreneur Award

Nominations Accepted Between Now and July 31st

For more information about the award, or WCWI please click the <u>link here.</u>



Legislative Interim Committee Schedule

Interim Committee Season Begins and WAM Needs You!

As the Wyoming Legislature begins its interim committee work, remember how impactful your presence and participation in these meetings can be to advancing WAM's legislative efforts. Simply put, legislators love to see, and receive input from, local elected officials. So, if any upcoming meetings are in your neck of the woods,we'd encourage you to join us as we lay the groundwork for a successful 2020 Legislative Session.

Interim Committee Schedule

August

12-13 Joint Transportation, Wyoming Liquor Commission, Cheyenne, 8:00 AM

14-16 Joint Water, Hampton Inn, Buffalo, 1:30 PM

15-16 Joint Judiciary, Casper College, El 100, Casper, 8:00 AM

19-20 Joint Tribal Relations, Wind River Inter-Tribal Council Complex, Fort

Washakie, 8:30 AM

27 Joint Capital Financing, Jackson Lake Lodge, Moran, 9:30 AM 28-30 Joint Minerals, University of Wyoming at Casper College, UU322, Casper, 8:30 AM

Weekly WAM Wyo-centric Trivia!

This Week's Winner Gets a \$10 Pre-Paid Card

You've got to have a little fun in life. So, every week in Word From WAM, we'll be posting a Wyo-centric trivia question for fun and fabulous prizes. Click the button below to submit your answer, and we'll draw a winner from all the correct answers we receive to get a \$10 pre-paid card from your friends here at WAM. Have fun and good luck!

Please Note These cards are good for in-person purchases anywhere Mastercard is accepted, but cannot be used for online purchases.

Question: One of three known University of Wyoming graduates to work on the Apollo space missions. This retired four-star Air Force general and accomplished fighter pilot led the Apollo program for several years, culminating in Neil Armstrong's first small step onto the moon. Who was he?

Click to Answer

Unfortunately no one knew that the four new female statues in the Wyoming Capitol Rotunda represent Truth, Justice, Courage and Hope!



tel: 307.632.0398 | fax: 307.632.1942 | www.wyomuni.org